

WOODVILLE SCHOOL

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2019



Ministry Number:	2742
Principal:	Gerard McGirr
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Accountant / Service Provider:	Accounting for Schools Limited

WOODVILLE SCHOOL

Annual Report - For the year ended 31 December 2019

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Woodville School

Statement of Responsibility

For the year ended 31 December 2019

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2019 fairly reflects the financial position and operations of the school.

The School's 2019 financial statements are authorised for issue by the Board.

Marni D. Cavis
Full Name of Board Chairperson

M D Cavis
Signature of Board Chairperson

18/6/2020
Date:

Gerry McEvir
Full Name of Principal

[Signature]
Signature of Principal

18-6-20
Date:

Woodville School

Statement of Comprehensive Revenue and Expense For the year ended 31 December 2019

	Notes	2019 Actual \$	2019 Budget \$	2018 Actual \$
Revenue				
Government Grants	2	844,438	822,370	823,224
Locally Raised Funds	3	48,858	35,466	31,386
Interest income		1,009	850	716
		894,305	858,686	855,326
Expenses				
Locally Raised Funds	3	6,319	500	8,660
Learning Resources	4	588,315	562,000	556,643
Administration	5	75,959	60,650	70,381
Finance		1,215	-	2,557
Property	6	185,444	200,200	191,365
Depreciation	7	30,010	-	30,296
Loss on Disposal of Property, Plant and Equipment		-	900	204
		887,262	824,250	860,107
Net Surplus / (Deficit) for the year		7,043	34,436	(4,781)
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		7,043	34,436	(4,781)

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Woodville School

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2019

	Notes	Actual 2019 \$	Budget 2019 \$	Actual 2018 \$
Balance at 1 January		198,931	198,931	203,712
Total comprehensive revenue and expense for the year		7,043	34,436	(4,781)
Capital Contributions from the Ministry of Education				
Contribution - Furniture and Equipment Grant		1,888	-	
Adjustment to Accumulated surplus/(deficit) from adoption of PBE IFRS 9		-	-	
Equity at 31 December		207,863	233,367	198,931
Retained Earnings		207,863	233,367	198,931
Reserves		-	-	-
Equity at 31 December		207,863	233,367	198,931

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Woodville School

Statement of Financial Position

As at 31 December 2019

	Notes	2019 Actual \$	2019 Budget \$	2018 Actual \$
Current Assets				
Cash and Cash Equivalents	8	193,642	190,000	206,681
Accounts Receivable	9	38,975	40,148	32,374
GST Receivable		3,547	3,500	5,040
Prepayments		3,004	3,000	2,028
		<u>239,168</u>	<u>236,648</u>	<u>246,124</u>
Current Liabilities				
Accounts Payable	11	56,709	52,100	72,812
Revenue Received in Advance	12	126	230	245
Provision for Cyclical Maintenance	13	139,816	138,189	-
Finance Lease Liability - Current Portion	14	15,835	22,000	23,771
Funds held in Trust	15	1,262	1,262	1,262
Funds held for Capital Works Projects	16	5,975	6,000	9,765
Funds for RTLB services	17	15,201	(500)	15,000
		<u>234,925</u>	<u>219,281</u>	<u>122,855</u>
Working Capital Surplus/(Deficit)		4,244	17,367	123,268
Non-current Assets				
Property, Plant and Equipment	10	206,849	220,000	218,189
		<u>206,849</u>	<u>220,000</u>	<u>218,189</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	13	3,229	-	138,189
Finance Lease Liability	14	-	4,000	4,338
		<u>3,229</u>	<u>4,000</u>	<u>142,527</u>
Net Assets		<u>207,863</u>	<u>233,367</u>	<u>198,931</u>
Equity		<u>207,863</u>	<u>233,367</u>	<u>198,931</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

Woodville School

Statement of Cash Flows

For the year ended 31 December 2019

		2019	2019	2018
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
Cash flows from Operating Activities				
Government Grants		218,625	217,355	238,149
Locally Raised Funds		48,858	35,466	31,144
Goods and Services Tax (net)		1,493	1,540	(628)
Payments to Employees		(132,417)	(116,758)	(124,115)
Payments to Suppliers		(116,699)	(114,901)	(103,557)
Cyclical Maintenance Payments in the year		-	(16,000)	(24,000)
Interest Paid		(1,215)	-	-
Interest Received		959	702	716
Net cash from Operating Activities		19,604	7,404	17,709
Cash flows from Investing Activities				
Proceeds from Sale of PPE (and Intangibles)		-	(900)	(204)
Purchase of PPE (and Intangibles)		(18,669)	(1,438)	(27,447)
Net cash from Investing Activities		(18,669)	(2,338)	(27,651)
Cash flows from Financing Activities				
Furniture and Equipment Grant		1,888	-	-
Finance Lease Payments		(12,274)	(2,482)	(158)
Funds Administered on Behalf of Third Parties		201	(15,500)	2,205
Funds Held for Capital Works Projects		(3,790)	(3,765)	(16,085)
Net cash from Financing Activities		(13,974)	(21,747)	(14,038)
Net increase/(decrease) in cash and cash equivalents		(13,039)	(16,681)	(23,980)
Cash and cash equivalents at the beginning of the year	8	206,681	206,681	230,661
Cash and cash equivalents at the end of the year	8	193,642	190,000	206,681

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Cash Flow Statement should be read in conjunction with the accompanying notes which form part of these financial statements.

Woodville School

Notes to the Financial Statements

For the year ended 31 December 2019

1. Statement of Accounting Policies

a) Reporting Entity

Woodville School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2019 to 31 December 2019 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

Standard early adopted

In line with the Financial Statements of the Government, the School has elected to early adopt PBE IFRS 9 Financial Instruments. PBE IFRS 9 replaces PBE IPSAS 29 Financial Instruments: Recognition and Measurement. Information about the adoption of PBE IFRS 9 is provided in Note 28.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Woodville School

Notes to the Financial Statements

For the year ended 31 December 2019

1. Statement of Accounting Policies

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 10.

Cyclical Maintenance Provision

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at Note 13.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Woodville School

Notes to the Financial Statements

For the year ended 31 December 2019

1. Statement of Accounting Policies

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

h) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for credit losses. The school applies the simplified expected credit loss model of recognising lifetime expected credit losses for receivables. In measuring expected credit losses, short-term receivables have been assessed on a collective basis as they possess shared credit risk characteristics. They have been grouped based on the days past due. Short-term receivables are written off when there is no reasonable expectation of recovery. Indicators that there is no reasonable expectation of recovery include the debtor being in liquidation.

Prior Year Policy

Accounts Receivable represents items that the Group has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the Group realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the Group will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

i) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Woodville School

Notes to the Financial Statements

For the year ended 31 December 2019

1. Statement of Accounting Policies

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Crown Owned Assets	10–75 years
Furniture and equipment	10–15 years
Information and communication technology	4–5 years
Motor vehicles	5 years
Textbooks	3 years
Leased assets held under a Finance Lease	4 years
Library resources	12.5% Diminishing value

j) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

Woodville School

Notes to the Financial Statements

For the year ended 31 December 2019

1. Statement of Accounting Policies

k) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

l) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

m) Revenue Received in Advance

Revenue received in advance relates to fees received from students where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

n) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

o) Shared Funds

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. The cluster of schools operate activities outside of school control. These amounts are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

p) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

Woodville School

Notes to the Financial Statements For the year ended 31 December 2019

1. Statement of Accounting Policies

q) Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable, funds held for capital works, and investments. All of these financial assets, except for investments that are shares, are categorised as "amortised cost" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "fair value through profit or loss" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings and finance lease liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

r) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

s) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

t) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

Woodville School

Notes to the Financial Statements For the year ended 31 December 2019

2. Government Grants

Operational Grants
Teachers' Salaries Grants
Use of Land and Buildings Grants
Other MoE Grants
Other Government Grants

2019	2019	2018
Actual	Budget	Actual
\$	(Unaudited)	\$
210,836	213,870	224,236
514,196	500,000	481,090
111,498	105,000	103,985
7,560	3,500	13,913
348	-	-
844,438	822,370	823,224

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

Revenue

Donations
Activities
Trading
Fundraising
Other Revenue
School House Rent

2019	2019	2018
Actual	Budget	Actual
\$	(Unaudited)	\$
11,050	4,584	(713)
10,755	12,300	11,099
1,029	500	1,347
11,832	4,000	5,534
6,913	6,802	6,841
7,280	7,280	7,280
48,858	35,466	31,386

Expenses

Trading
Fundraising (Costs of Raising Funds)
School House Expense

3,062	500	2,629
1,385	-	1,271
1,873	-	4,760
6,319	500	8,660
42,539	34,966	22,726

Surplus/ (Deficit) for the year Locally raised funds

Woodville School

Notes to the Financial Statements For the year ended 31 December 2019

4. Learning Resources

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Curricular	5,963	6,700	6,172
Equipment Repairs	437	3,600	335
Information and Communication Technology	1,253	-	-
Extra-Curricular Activities	9,892	10,200	11,367
Employee Benefits - Salaries	567,868	535,500	535,853
Staff Development	2,902	6,000	2,917
	588,315	562,000	556,643

5. Administration

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Audit Fee	5,440	4,300	4,410
Board of Trustees Fees	4,435	5,000	4,620
Board of Trustees Expenses	2,322	700	4,651
Communication	2,451	2,700	3,294
Consumables	5,293	4,500	5,681
Other	6,672	4,550	6,031
Employee Benefits - Salaries	41,909	32,000	34,398
Insurance	1,536	900	1,396
Service Providers, Contractors and Consultancy	5,900	6,000	5,900
	75,959	60,650	70,381

Woodville School

Notes to the Financial Statements For the year ended 31 December 2019

6. Property

	2019	2019	2018
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	4,163	6,700	4,186
Consultancy and Contract Services	3,318	3,500	3,319
Cyclical Maintenance Provision	4,856	16,000	9,620
Grounds	2,713	3,300	3,567
Heat, Light and Water	19,042	26,200	21,197
Rates	3,270	-	5,736
Repairs and Maintenance	1,780	2,000	1,138
Use of Land and Buildings	111,498	105,000	103,985
Security	3,405	3,500	2,968
Employee Benefits - Salaries	31,400	34,000	35,650
	185,444	200,200	191,365

The use of land and buildings figure represents 8% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Depreciation

	2019	2019	2018
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Building Improvements - Crown	4,670	-	4,671
Furniture and Equipment	4,827	-	5,505
Information and Communication Technology	9,216	-	4,450
Leased Assets	11,117	-	15,464
Library Resources	180	-	206
	30,010	-	30,296

8 Cash and Cash Equivalents

	2019	2019	2018
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Bank Current Account	37,945	40,000	56,750
Bank Call Account	155,697	150,000	149,931
	193,642	190,000	206,681

Cash and cash equivalents for Cash Flow Statement

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

Of the \$193,642 Cash and Cash Equivalents, \$5,975 is held by the School on behalf of the Ministry of Education. These funds are required to be spent in 2020 on Crown owned school buildings under the School's Five Year Property Plan.

Of the \$193,642 Cash and Cash Equivalents, \$1,262 of unspent grant funding is held by the School. This funding is subject to restrictions which specify how the grant is required to be spent in providing specified deliverables of the grant arrangement.

Woodville School

Notes to the Financial Statements For the year ended 31 December 2019

9. Accounts Receivable

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Interest Receivable	50	148	-
Teacher Salaries Grant Receivable	38,925	40,000	32,374
	<u>38,975</u>	<u>40,148</u>	<u>32,374</u>
Receivables from Exchange Transactions	50	148	-
Receivables from Non-Exchange Transactions	38,925	40,000	32,374
	<u>38,975</u>	<u>40,148</u>	<u>32,374</u>

10. Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2019						
Building Improvements	180,601	-	-	-	(4,670)	175,932
Furniture and Equipment	8,556	3,674	-	-	(4,827)	7,403
Information and Communication Technology	13,834	14,996	-	-	(9,216)	19,614
Leased Assets	13,755	-	-	-	(11,117)	2,639
Library Resources	1,442	-	-	-	(180)	1,262
Balance at 31 December 2019	<u>218,189</u>	<u>18,670</u>	<u>-</u>	<u>-</u>	<u>(30,010)</u>	<u>206,849</u>

The net carrying value of equipment held under a finance lease is \$2,639 (2018: \$13,755)

	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
2019			
Building Improvements	240,752	(64,820)	175,932
Furniture and Equipment	187,493	(180,090)	7,403
Information and Communication Technology	96,032	(76,418)	19,614
Leased Assets	54,627	(51,988)	2,639
Library Resources	6,387	(5,125)	1,262
Balance at 31 December 2019	<u>585,290</u>	<u>(378,442)</u>	<u>206,849</u>

Woodville School

Notes to the Financial Statements For the year ended 31 December 2019

10. Property, Plant and Equipment cont.

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2018						
Building Improvements	185,272	-	-	-	(4,671)	180,601
Furniture and Equipment	14,060	-	-	-	(5,505)	8,556
Information and Communication Technology	6,100	12,185	-	-	(4,450)	13,835
Leased Assets	29,219	-	-	-	(15,464)	13,755
Library Resources	1,851	-	(203)	-	(206)	1,442
Balance at 31 December 2018	236,502	12,185	(203)		(30,296)	218,189

	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
2018			
Building Improvements	240,752	(60,150)	180,601
Furniture and Equipment	183,819	(175,263)	8,556
Information and Communication Technology	81,037	(67,202)	13,835
Leased Assets	54,627	(40,872)	13,755
Library Resources	6,387	(4,945)	1,442
Balance at 31 December 2018	566,621	(348,432)	218,189

11. Accounts Payable

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Operating Creditors	5,323	10,000	22,670
Accruals	4,540	4,000	4,410
Employee Entitlements - Salaries	38,925	30,000	32,374
Employee Entitlements - Leave Accrual	7,921	8,100	13,358
	56,709	52,100	72,812
Payables for Exchange Transactions	56,709	52,100	72,812
	56,709	52,100	72,812

The carrying value of payables approximates their fair value.

Woodville School

Notes to the Financial Statements For the year ended 31 December 2019

12. Revenue Received in Advance

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Student Fees	126	230	245
	<u>126</u>	<u>230</u>	<u>245</u>

13. Provision for Cyclical Maintenance

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Provision at the Start of the Year	138,189	138,189	152,569
Increase/ (decrease) to the Provision During the Year	4,856	16,000	9,620
Use of the Provision During the Year	-	(16,000)	(24,000)
Provision at the End of the Year	<u>143,045</u>	<u>138,189</u>	<u>138,189</u>
Cyclical Maintenance - Current	139,816	138,189	
Cyclical Maintenance - Term	3,229	-	138,189
	<u>143,045</u>	<u>138,189</u>	<u>138,189</u>

14. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
No Later than One Year	15,835	22,000	23,771
Later than One Year and no Later than Five Years	-	4,000	5,788
	<u>15,835</u>	<u>26,000</u>	<u>29,559</u>

Woodville School

Notes to the Financial Statements For the year ended 31 December 2019

15. Funds held in Trust

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Funds Held in Trust on Behalf of Third Parties - Current	1,262	1,262	1,262
	1,262	1,262	1,262

These funds relate to arrangements where the school is acting as an agent. These amounts are not revenue or expenditure of the school and therefore are not included in the Statement of Comprehensive Revenue and Expense.

16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2019	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contributions	Closing Balances \$
Block F Upgrade	<i>In progress</i>	9,765	-	(3,790)	-	5,975
Totals		9,765	-	(3,790)	-	5,975

Represented by:

Funds Held on Behalf of the Ministry of Education	5,975
Funds Due from the Ministry of Education	-
	5,975

	2018	Opening Balances \$	Receipts from MoE \$	Payments \$	Closing Balances \$
Block F Upgrade	<i>in progress</i>	25,850	-	(16,085)	9,765
Totals		25,850	-	(16,085)	9,765

Woodville School

Notes to the Financial Statements For the year ended 31 December 2019

17. Funds for RTLB Services

Woodville School is the lead school funded by the Ministry of Education to provide the services of Resource Teachers of Learning and Behaviour to its cluster of schools.

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Funds held at beginning of the year	15,000	15,000	14,057
<i>Revenue</i>			
Administration Grant	3,348	-	5,427
Travel Grant	12,053	-	19,529
	15,401	-	24,956
Total funds available	30,401	15,000	39,013
<i>Expenses</i>			
Learning Support	(11,653)	(11,600)	(6,905)
Travel	(3,547)	(3,900)	(4,643)
Other Expenses	-	-	(12,465)
	(15,200)	(15,500)	(24,013)
Purchase of Assets	-	-	-
	15,201	(500)	15,000

18. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

Woodville School

Notes to the Financial Statements For the year ended 31 December 2019

19. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2019 Actual \$	2018 Actual \$
Board Members		
Remuneration	4,435	4,455
Full-time equivalent members	0.05	0.08
Leadership Team		
Remuneration	297,176	203,266
Full-time equivalent members	3	2
Total key management personnel remuneration	301,611	207,721
Total full-time equivalent personnel	3.05	2.08

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2019 Actual \$000	2018 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	120 - 130	110 - 120
Benefits and Other Emoluments	3 - 4	-
Termination Benefits	-	-

Other Employees

There were no other employees with remuneration greater than \$100,000 (2018: nil).

The disclosure for 'Other Employees' does not include remuneration of the Principal.

20. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2019 Actual	2018 Actual
Total	-	-
Number of People	-	-

Woodville School

Notes to the Financial Statements For the year ended 31 December 2019

21. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2019 (Contingent liabilities and assets at 31 December 2018: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry has commenced a review of the schools sector payroll to ensure compliance with the Holidays Act 2003. The initial phase of this review has identified areas of non-compliance. The Ministry has recognised an estimated provision based on the analysis of sample data, which may not be wholly representative of the total dataset for Teacher and Support Staff Entitlements. A more accurate estimate will be possible after further analysis of non-compliance has been completed, and this work is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis has been completed

To the extent that any obligation cannot reasonably be quantified at 31 December 2019, a contingent liability for the school may

22. Commitments

(a) Capital Commitments

As at 31 December 2019 the Board has not entered into contract agreements for capital works as follows:

(a) \$31,000 contract for Block F Upgrade - Design, which will be fully funded by the Ministry of Education. \$31,000 has been received of which \$25,025 has been spent on the project to date; therefore the Board has a commitment of \$5,975.

(Capital commitments at 31 December 2018: \$31,000 contract for Block F Upgrade - Design, which will be fully funded by the Ministry of Education. \$31,000 has been received of which \$21,235 has been spent on the project to date; therefore the Board has a commitment of \$9,765.)

(b) Operating Commitments

As at 31 December 2019 the Board has not entered into any operating contracts.

23. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

Woodville School

Notes to the Financial Statements For the year ended 31 December 2019

24. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost (2018: Loans and receivables)

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Cash and Cash Equivalents	193,642	190,000	206,681
Receivables	38,975	40,148	32,374
Total Financial assets measured at amortised cost	232,617	230,148	239,055
Financial liabilities measured at amortised cost			
Payables	56,709	52,100	72,812
Finance Leases	15,835	26,000	28,109
Total Financial Liabilities Measured at Amortised Cost	72,544	78,100	100,921

25. Events After Balance Date

On March 11, 2020, the World Health Organisation declared the outbreak of COVID-19 (a novel Coronavirus) a pandemic. Two weeks later, on 26 March, New Zealand increased its' COVID-19 alert level to level 4 and a nationwide lockdown commenced. As part of this lockdown all schools were closed. Subsequently all schools and kura reopened on the 18th of May 2020.

At the date of issuing the financial statements, the school has been able to absorb the majority of the impact from the nationwide lockdown as it was decided to start the annual Easter School holidays early. In the periods the school is open for tuition, the school has switched to alternative methods of delivering the curriculum, so students can learn remotely.

At this time the full financial impact of the COVID-19 pandemic is not able to be determined, but it is not expected to be significant to the school. The school will continue to receive funding from the Ministry of Education, even while closed.

26. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

Woodville School

Notes to the Financial Statements For the year ended 31 December 2019

27. Failure to Comply with Section 87 of the Education Act 1989

The Board of Trustees has failed to comply with Section 87 of the Education Act 1989, as the Board were unable to provide their audited financial statements to the Ministry of Education by 31 May 2020. The disruption caused by the COVID-19 restrictions, including the closure of the school, meant that the audit could not progress as planned. This resulted in the school missing the statutory deadline.

28. Adoption of PBE IFRS 9 Financial Instruments

In accordance with the transitional provisions of PBE IFRS 9, the school has elected not to restate the information for previous years to comply with PBE IFRS 9. Adjustments arising from the adoption of PBE IFRS 9 are recognised in opening equity at 1 January 2019. Accounting policies have been updated to comply with PBE IFRS 9. The main updates are:

- Note 9 Receivables: This policy has been updated to reflect that the impairment of short-term receivables is now determined by applying an expected credit loss model.

Upon transition to PBE IFRS9 there were no material adjustments to these financial statements

Woodville School

Members of the Board of Trustees

For the year ended 31 December 2019

Name	Position	How position	Occupation	Term
Marni Cavis	Chairperson	Elected		June 2020
Gerry McGirr	Principal	Principal		
Grant Squires	Parent Rep	Elected	Builder	June 2022
Rose Karena	Parent Rep	Elected	Teacher	June 2022
Andrew Bolton	Parent Rep	Elected	Farmer	June 2022
Clive Made	Staff Rep	Elected		June 2022
Crystal Sargent	Parent Rep	Elected	Shop Assistant	June 2022
Helen Raroa	Secretary	Elected		June 2020
Jenny Moar	Teacher Rep	Elected		Feb 2020 (Resigned)



Woodville School

Kiwisport Statement

For the year ended 31 December 2019

Kiwisport is government funded initiative to support students participation in organised sport.

In 2019, the school received a total Kiwisport funding of \$1,140.20 (2018: \$1,203). This funding was spent on pool chemicals to allow all students to take part in swimming for the extended period.

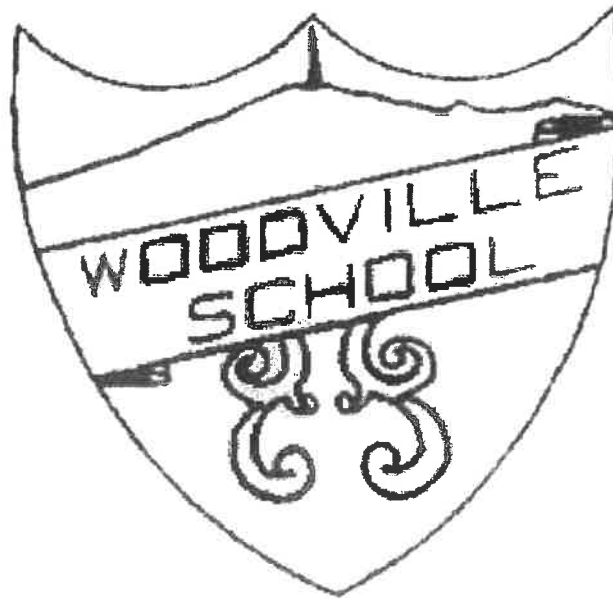
This involved 100% of students.

**-Internal Evaluation
Analysis of Variance**

**Analysis of Student Academic Achievement & Progress Against Curriculum levels in
Mathematics, Reading and Writing - Interim & End of Year Data**

December 2019

**Author: Clive Madge
Reviewer: Gerry McGirr**



Rationale:

As part of an ongoing programme of review the school monitors students' achievement and progress against curriculum levels in the areas of Mathematics, Reading and Writing to identify areas of improvement, disparity and to improve school programs to effect raised student outcomes. Note, that in previous years achievement and progress was compared against National Standards in the same three areas. For comparison purposes focus has been on the same areas.

Scanning/Learning and Focusing:

1. The data refers to all students current at the school in term 2, and all students currently at the school in term 4. It does not include students who have left between that time
2. The data and discussion refers to achievement and progress against curriculum levels in the areas of Mathematics, Reading and Writing.
3. The data and discussion explores the progress of the whole school by year group.

Taking Action:

1. Staff inputted students' curriculum progress as of the middle of 2019 school year. For the purpose of reporting this is referred to in the data as 'interim'.
2. Staff inputted students' curriculum progress at the end of term 4 of the 2019 school year. For the purpose of reporting this is referred to in the data as 'final'.
3. Report to be shared with the staff.
4. Identify target groups to track and accelerate learning.
5. We will continue to track students' curriculum progress and record it in the School Management System (SMS).
6. Report to be shared with the Board of Trustees.

Checking

Curriculum Level Achievement in Mathematics, Interim & Final - by year group

Curriculum Level Achievement in Mathematics (Term 2 2019 - Interim)

Whole School						
Description	Well Below	Below	At	Above	Overall	
Year 1	20	0	70	10	100	
Year 2	16.7	33.3	16.7	33.3	100	
Year 3	0	38.5	53.8	7.7	100	
Year 4	0	45.5	36.4	18.2	100	
Year 5	0	22.2	77.8	0	100	
Year 6	0	28.6	71.4	0	100	
Year 7	13.3	40	46.7	0	100	
Year 8	14.3	28.6	57.1	0	100	
Total	7.7	30.8	53.8	7.7	100	

Internal Evaluation: Analysis of Student Academic Achievement & Progress Interim & End of Year Data

Date: December 2019

Author: Clive Madge

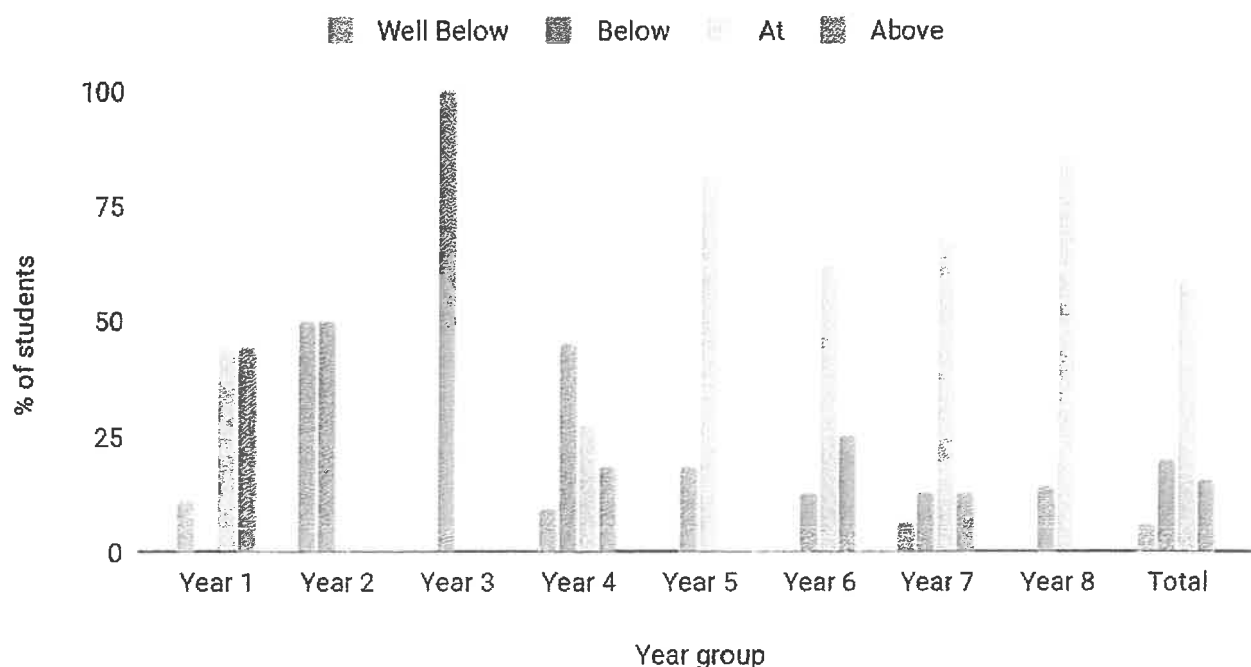
Reviewer: Gerni McGirr

Curriculum Level Achievement in Mathematics (Term 4 2019 - Final)

Whole School

Description	Well Below	Below	At	Above	Overall
Year 1	11.1	0	44.4	44.4	100
Year 2	50	50	0	0	100
Year 3	0	100	0	0	100
Year 4	9.1	45.5	27.3	18.2	100
Year 5	0	18.2	81.8	0	100
Year 6	0	12.5	62.5	25	100
Year 7	6.3	12.5	68.8	12.5	100
Year 8	0	14.3	85.7	0	100
Total	6.2	20	58.5	15.4	100

Curriculum Level Achievement in Mathematics - EOY 2019



Analysis comments :

We have seen positive gains of achievement across most year groups for our students in mathematics. Over all we have seen a 1.5% drop of students well below category, and 10.8% drop in student in the below category and this has resulted in a 4.7% increase of students achieving at

Internal Evaluation: Analysis of Student Academic Achievement & Progress Interim & End of Year Data

Date: December 2019

Author: Clive Madge

Reviewer: Gerny McGirr

expected curriculum level and 7.7% increase of those students achieving above their expected curriculum level. This relates to 73.9% of students across the school meeting or above expected curriculum level. This is a 9.1% increase on 2017's total of 64.8%, and a 1.3% increase on 2018's figures.

Reading

Checking

Curriculum Level Achievement in Reading, Interim & Final - by year group

Curriculum Level Achievement in Reading (Term 2 2019 - Interim)

Whole School

Description	Well Below	Below	At	Above	Total
Year 1	20	0	80	0	100
Year 2	0	33.3	66.7	0	100
Year 3	30.8	7.7	53.8	7.7	100
Year 4	0	45.5	36.4	18.2	100
Year 5	0	22.2	77.8	0	100
Year 6	0	14.3	85.7	0	100
Year 7	13.3	20	66.7	0	100
Year 8	14.3	14.3	71.4	0	100
Total	11.5	19.2	65.4	3.8	100

Curriculum Level Achievement in Reading (Term 4 2019 - Final)

Whole School

Description	Well Below	Below	At	Above	Total
Year 1	12.5	12.5	50	25	100
Year 2	50	50	0	0	100
Year 3	0	0	100	0	100
Year 4	9.1	18.2	54.5	18.2	100
Year 5	0	9.1	90.9	0	100
Year 6	0	12.5	75	12.5	100
Year 7	18.8	0	81.3	0	100
Year 8	0	28.6	71.4	0	100
Total	9.4	12.5	70.3	7.8	100

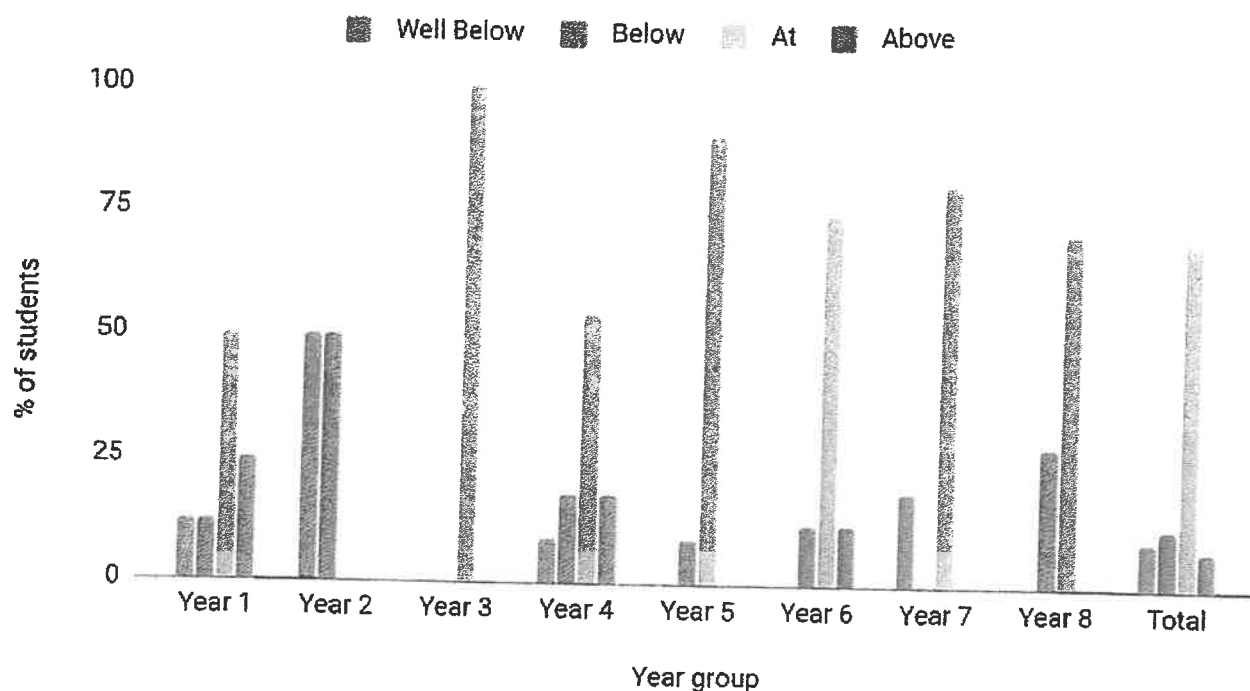
Internal Evaluation: Analysis of Student Academic Achievement & Progress Interim & End of Year Data

Date: December 2019

Author: Clive Madge

Reviewer: Gerny McGirr

Curriculum Level Achievement in Reading - EOY 2019



Analysis comments:

We have seen positive gains of achievement across most year groups for our students in reading. Over all we have seen a 2.1% drop of students in the well below category, and 6.5% drop in student in the below category. This has resulted in a 4.9% increase of students achieving at expected curriculum level and 4.0% increase of those students achieving above their expected curriculum level. This relates to 78.1% of students across the school meeting or above expected curriculum level. This is a 15.6% increase on 2017's total of 62.5% and an 18.5% increase on 2018's figures.

Checking

Curriculum Level Achievement in Writing, Interim & Final - by year group

Curriculum Level Achievement in Writing (Term 2 2019 - Interim)

Whole School

Description	Well Below	Below	At	Above	Total
Year 1	20	0	80	0	100
Year 2	0	50	33.3	16.7	100
Year 3	0	53.8	46.2	0	100
Year 4	0	36.4	45.5	18.2	100
Year 5	0	44.4	55.6	0	100
Year 6	0	14.3	85.7	0	100
Year 7	13.3	13.3	73.3	0	100
Year 8	14.3	42.9	42.9	0	100
Total	6.4	30.8	59	3.8	100

Curriculum Level Achievement in Writing (Term 4 2019 - Final)

Whole School

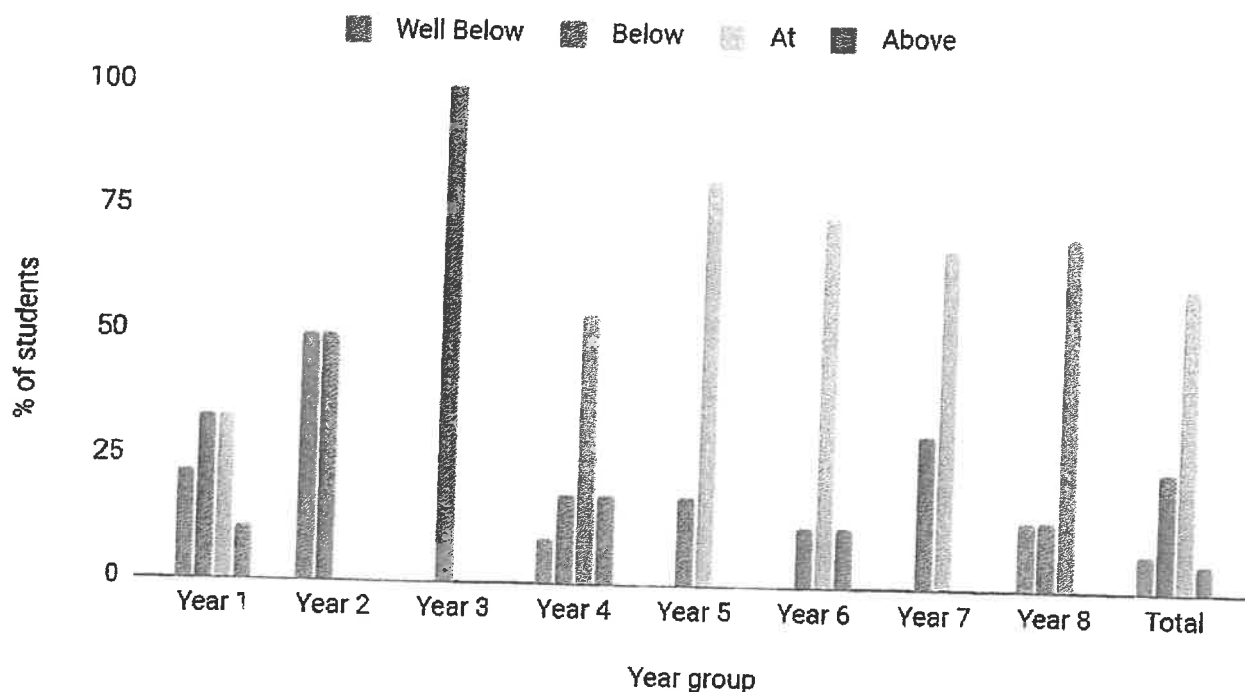
Description	Well Below	Below	At	Above	Total
Year 1	22.2	33.3	33.3	11.1	100
Year 2	50	50	0	0	100
Year 3	0	100	0	0	100
Year 4	9.1	18.2	54.5	18.2	100
Year 5	0	18.2	81.8	0	100
Year 6	0	12.5	75	12.5	100
Year 7	0	31.3	68.8	0	100
Year 8	14.3	14.3	71.4	0	100
Total	7.7	24.6	61.5	6.2	100

Internal Evaluation: Analysis of Student Academic Achievement & Progress Interim & End of Year Data
Date: December 2019

Author: Clive Madge

Reviewer: Gerny McGirr

Curriculum Level Achievement in Writing - EOY 2019



Analysis comments:

We have seen gains of improvement made achievement across most year groups for our students in writing. Over all we have seen a 1.3% increase in the percentage of students in the well below category, and 6.2% drop in the percentage of students in the below category. This has resulted in a 2.5% increase of students achieving at expected curriculum level and 2.4% increase of those students achieving above their expected curriculum level. This relates to 67.7% of students across the school meeting or above expected curriculum level. This is an 8.1% increase on 2017's total of 59.6% and an 8.1% increase on 2018 figures.



INDEPENDENT AUDITOR'S REPORT

TO THE READERS OF WOODVILLE SCHOOL'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

The Auditor-General is the auditor of Woodville School (the School). The Auditor-General has appointed me, Victoria Jane Lawson, using the staff and resources of PricewaterhouseCoopers, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 2 to 23, that comprise the statement of financial position as at 31 December 2019, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2019; and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Benefit Entity Standards Reduced Disclosure Regime issued in New Zealand (PBE Standards RDR).

Our audit was completed on 18 June 2020. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board of Trustees and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Emphasis of Matter – COVID-19

Without modifying our opinion, we draw attention to the disclosures in note 25 on page 22 which outline the possible effects of the Alert Level 4 lockdown as a result of the COVID-19 pandemic.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Responsibilities of the Board of Trustees for the financial statements**

The Board of Trustees is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board of Trustees is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board of Trustees is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board of Trustees' responsibilities arise from the Education Act 1989.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board of Trustees.



- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board of Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board of Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other information

The Board of Trustees is responsible for the other information. The other information comprises the information included within the Analysis of Variance, the Kiwisport Statement, and the Board of Trustees List which form part of the Annual Report, but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Independence**

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 (Revised): *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.

A handwritten signature in black ink, appearing to read 'V. J. Lawson'.

Victoria Jane Lawson
PricewaterhouseCoopers
On behalf of the Auditor-General
Napier, New Zealand